

2022 Intern Responsibilities

Director of Ballpark Operations *(must arrive 2 hours before game time)*

- 1) Plan & Oversee all events at the ballpark on game day
- 2) Maintain water for both teams & umpires in BP & during game & put away after game
- 3) Monitor Batting Practice for injuries and help where needed
- 4) Contact Game sponsors 1 week in advance - go over procedures/tickets/concessions/etc
- 5) Greet umpires, visiting teams & game sponsors upon their arrival
 - *See that umpires get food/drink after game and clean umpire dressing room*
- 6) Greet First Pitch Throwers & National Anthem Singers when scheduled
 - *Take photos for social media & get autographed ball for singer & 1st pitch thrower*
- 7) Assist with between innings activities *(take photos – get permission)*
- 8) Fill in for any intern that happens to miss a game

Pointstreak & Stat Entry Administrator

- 1) Confirm visiting roster & starting lineups for both teams with Director of Broadcasting
- 2) Set up Press Box...Clean & close windows after game *(put away fan & take out trash)*
- 3) Keep accurate records through Pointstreak for all home games
- 4) Work with GM/ASST GM in Social Media releases & updates to team website

Director of Ticket Sales & Post-game Meals

- 1) Make sure we have enough tickets & attendance drawing coupons for the next game
- 2) Sell/take tickets and distribute attendance drawing coupons until top of 5th inning
- 3) Keep accurate attendance records and ticket income summaries for each home game
- 4) Contact post-game meal sponsor 3 days in advance to confirm time, delivery, food, etc.
- 5) Set up post-game meal tables, chairs, buffet line & assist in serving meals
- 6) Work with Asst. GM to pick up meals from sponsors or greet caterers if they deliver
- 7) Clean up after post-game meals and take out trash

Director of Merchandise, Marketing & Public Relations

- 1) Set up, run and put away Gameday Merchandise Stand in 8th inning
- 2) Count & summarize daily income/sales & maintain inventory of merchandise
- 3) Use Social Media to promote public relations and merchandise sales
- 4) Help set up post-game meal tables, chairs, buffet line & assist in serving food
- 5) Help clean up after post-game meals

Director of Broadcasting & Streaming

- 1) Contact visiting coaches 2 days in advance for active rosters
- 2) Greet visiting team coaches & get correct pronunciations for players/coaches
- 3) Enthusiastically broadcast all home games with audio & video using laptop & cameras
- 4) Stock press box refrigerator and put refrigerator away between homestands
- 5) Clean up dugouts after game *(take out trash)*

Scoreboard & Music Operations

- 1) Put up and take down American Flag and Stadium Flags
- 2) Collect Walkup Music selections from players
- 3) Accurately operate the scoreboard, sound fx & play music (*walkups & between innings*)
- 4) Assist in set up and clean-up of the Galley and Beer Gardens (*take out trash*)
- 5) Check on toilet paper & hand towel levels before/after game (*take out trash*)

Director of Promotions, Social Media & Entertainment

- 1) Recruit & organize participants for between innings entertainment
- 2) Set up & enthusiastically announce names & describe between innings activities to fans
- 3) Award prizes to winners in the between innings activities (*describe prize & sponsor*)
- 4) Use Social Media to promote between innings activities (*get permission*)
- 5) Assist in Concession Stand when available
- 6) Assist in serving post-game meals and help with clean up
- 7) Work with Asst. GM to promote upcoming games, promotions & events on social media

Concessions & Raffle Operations

- 1) Assist the Concession Stand Department Chairman in sales, inventory & record keeping
- 2) Spearhead Raffle Ticket Sales and keep accurate records
- 3) Work with Mariner Players to sell 50/50 Tickets (4th Inning) & keep accurate records
- 4) Help clean Concession Stand after game each night and put grill away.
- 5) Assist in setup of Beer Garden Stand

Bonus Jobs – Pay is \$25 per day – Let GM know if you are interested

Youth Baseball Camps

- 1) Assist in Attendance, Equipment Management, Merchandise Sales & Records
- 2) Promote baseball camps on social media (*take & post photos with parent permission*)

Senior Citizen Visits

- 1) Confirm visits with Assisted Living Communities
- 2) Travel with Players/Coaches to visit senior citizens
- 3) Promote senior citizen visits on social media (*take and post photos*)

Library Visits

- 1) Confirm visits with Library Directors
- 2) Travel with Players/Coaches to visit kids during library visits
- 3) Promote library visits on social media (*take & post photos with parent permission*)

Chief Markets Grocery Bagging & Cookouts

- 1) Confirm assistance with Chief Markets
- 2) Work with Players/Coaches to assist in bagging groceries and Saturday Cookout
- 3) Promote Grocery Bagging and Cookout on social media (*take & post photos*)